

## **Letting Demanding Privacy**

You can use this form letter to demand that the landlord stop invading your privacy. You can send it to the manager of the property, the management company, and even the owner of the property. Hopefully, a landlord will be reasonable and consider resolving your complaint without further incident. It is certainly easier, cheaper and faster to work out a problem without getting the courts involved. But, if the landlord is stubborn and wants to spy on you, you might consider filing suit in justice court.

How to fill in the blanks in the form:

- 1 The first blank at the top of the form is the Date. Put in the date you are filling out the form.
- 2 The next blank is Certified Mail Number on the left side of the form. (It costs about \$2.50 to send a letter certified, but you will get a card back in the mail that proves the landlord got your letter.) When you are at the post office, they will give you a green label that you will attach to your envelope. On the label is a certified mail number. Put that number in your notice letter. (You will also have to put that number on the green card you attach to the back of the envelope.)
- 3 The landlord's name can be the manager of the complex, the name of the complex, the owner, or the management company. (You have a right to know the name and address of the owner of the property and the management company if there is one.)
- 4 Be sure to indicate in the letter how the landlord has invaded your privacy.
- 5 Sign the letter and fill in your name, address and phone number.
- 6 Make a copy of the form for your records. Landlords often fail to admit they receive anything from tenants.

Date: \_\_\_\_\_

Certified Mail Return Receipt Requested

# \_\_\_\_\_

\_\_\_\_\_  
(Landlord)

\_\_\_\_\_  
(Landlord Address)

\_\_\_\_\_  
(Landlord City, State, Zip)

Re: Cease All Entries

Greetings:

You have made one or more entries into the lease premises in violation of our lease agreement. Moreover, you (mark all that apply):

- did not give an appropriate advanced notice of the proposed entry within a reasonable time;
- did not enter the premises for the reason given;
- intended to harass or intimidate me;
- did not leave a notice after entry;
- did not enter the premises at my request;
- did not properly secure the premises when you left;
- entered even though the lease contract does not authorize entry for any reason (or for the reason you gave);
- did not make repairs to the premises upon entry.

While you may own or manage the premises, you gave exclusive possessory rights to the premises to me alone. This is the very essence of being a tenant. The only exceptions may be found in the lease agreement. However, those exceptions (if any) are not applicable. Your entry breached my privacy and possessory rights.

Therefore, I request that you cease all entries into the premises without my express written authorization. If you fail to honor this request, I will consider taking legal action against you. (This is not intended to be legal advice to you; consult your own attorney.)

Thanks for your prompt attention.

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(Your Signature)

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(Your Printed Name)

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(Your Address)

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(Your City, State, Zip)

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(Your Phone Number)